

TEACHERS' HOUSING ASSOCIATION

AREA CARETAKER - BEXLEY

PROVISIONAL TERMS OF EMPLOYMENT

<u>ANTICIPATED DATE OF COMMENCEMENT:</u>	As soon as possible.
<u>OUTLINE OF DUTIES:</u>	As per Job Description.
<u>HOURS OF WORK:</u>	Two days per week (14 hours)
<u>HOLIDAYS:</u>	23 days per year (pro-rata) rising to 28 days per year after 5 years' continuous service.
<u>SALARY:</u> (Paid monthly in arrears)	Based on THA Scale N19, £8,987.72 p.a. (Next review April 2022)
<u>PENSION:</u>	Enrolment in The Pensions Trust (tpt) scheme
<u>PROBATIONARY PERIOD:</u>	Three months.
<u>NOTICE:</u>	One full calendar month on either side once confirmed in post.
<u>MEDICAL:</u>	Appointment subject to satisfactory medical report.
<u>REFERENCES:</u>	Appointment subject to two satisfactory current references and DBS disclosure.

*THA is an Equal Opportunities Organisation and a charitable housing association.
A copy of our Equality & Diversity Statement is attached for your information.*