

March 2019

Dear Applicant

Thank you for your interest in the role of **Finance Manager** at Teachers' Housing Association (THA).

We are a small, specialist housing association and this position is based at our Head Office where we employ 14 staff, of whom 4 are the Finance Team. This role is for an experienced Finance Manager who shares our commitment to delivery of an effective, high quality tenant focussed service. The Finance Manager reports directly to the Finance Director.

THA's mission is to house people in need, particularly those working in education. We provide housing for teachers and others in need across several London boroughs and also have seven sheltered housing schemes for older people across England. In addition, we are managing agents for a small association with shared objectives. We have a small development programme and have funding in place to support our development objectives. In total we manage approximately 650 properties. More details about our work can be seen on our website at www.teachershousing.org.uk

Two years ago we celebrated our 50th anniversary and we are proud of our achievements to date. As a key member within our small team you will work closely with colleagues to achieve our objectives in a role full of variety and challenge. Our size means that we remain agile and responsive and you will see the impact of your efforts on a daily basis. We will expect you to bring energy and enthusiasm to this role. We are a friendly team based in a fantastic office location. We work flexibly, ensuring a responsible service but also enabling staff to achieve a healthy work life balance.

I hope that you will find this to be an interesting opportunity, and if you do, please apply ensuring that your application sets out how you meet the criteria within our person specification.

We look forward to receiving your application.

Yours faithfully



Sian Llewellyn
Chief Executive